

Comprehensive Hands on Training on

Procurement of Goods, Works, Services and Non-Consulting Services

Following **PPR-2025** & **e-GP**



Resource Person:

Engr. Md. Ashiful Ahsan, MCIPS

Procurement Specialist
SICIP, Finance Division
Ministry of Finance.

45 HOURS

3 MONTHS

LIVE ONLINE

NIGHT CLASSES

Learn PPR-2025 from A to Z
Directly from an Experienced Practitioner & Trainer

Convenient
Night-Time
Online Classes

Join from
Anywhere

45 Hours of
Structured
Learning

3 Months of
Continuous
Learning

Practical, Hands-on &
Experience-Based
Sessions



From PPR-2025 Rules & Procedures to Real-World
Procurement Practice — **Learn It All in One Journey.**



One Practitioner, One Platform, One Complete Learning Journey.

Private Batch for
PPR-2025 Learning

Limited Seats **20**



Starting Date:
10th October, 2026



Registration Details:
Follow the link:
www.prodex.work



Registration closes automatically
when 20 seats are filled.



For Any Query Please Contact:
Jahid Hasan-01729511316 (WhatsApp Available)



e-GP



PPR-2025



Goods



Works



Services



Non-Consulting Services

Training On

Procurement of Goods, Works, Services and Non-Consulting Services Following PPR-2025 & e-GP Guidelines.

Learning Objectives of this Training:

- Key Important Definition of PPA-2006, PPR-2025 & e-GP Guidelines.
- How to Implement Goods Procurement Following RFQ, LTM & OTM.
- How to Implement Works Procurement Following RFQ, LTM & OTM.
- How to Implement Framework Contract for Goods Procurement Following OTM.
- How to Implement Consulting Services (Consulting Firm) Procurement Following QCBS Method.
- How to Implement Consulting Services (Individual Consultant) Procurement Following ICS Method.
- How to Implement Non-Consulting Services (Manpower Outsourcing & Vehicle Rental Service) Procurement Following RFQ & OTM.

Date: Training Will be Started from 10th October, 2026.

Duration: Maximum 03 Months (Twelve Weeks).

Session Time: 8:30 PM - 9:45 PM (Per Session: 1 Hour Class & 15 Minutes Open Discussion).

Total Session: 36 Nos. (Weekly 03/04 Days).

Total Hours: 45 Hours.

Venue: Online Platform (Zoom Platform).

Maximum Trainee: 20 (Registration closes once all 20 seats are filled).

Certificate: After Successful Completion of the Training Certificate Will be Provided.

Resource Person/Trainer: Engr. Md. Ashiful Ahsan, MCIPS; Procurement Specialist, SICIP, Finance Division, Ministry of Finance.

Day	Time	Session	Topics
Day-1	8:30 PM-9:45 PM	Session 1	Principle of Public Procurement, Introduction of PPA-2006, PPR-2025, e-GP, Key Definition etc.
Day-2	8:30 PM-9:45 PM	Session 2	Principle of Public Procurement, Introduction of PPA-2006, PPR-2025, e-GP, Key Definition etc.
Day-3	8:30 PM-9:45 PM	Session 3	Different Types of Procurement Method for Goods, Works, Services, Non-Consulting Services; Different Types of Committee Formation and Approval for Public Procurement.
Day-4	8:30 PM-9:45 PM	Session 4	Different Types of Procurement Method for Goods, Works, Services, Non-Consulting Services; Different Types of Committee Formation and Approval for Public Procurement.

Day	Time	Session	Topics
Day-5	8:30 PM-9:45 PM	Session 5	Threshold Value of RFQ Method for Goods and How to Implement RFQ Method for Goods. Selection of STD (e-PG1), RFQ Document Preparation, Issuance of RFQ Document, Receipt of Quotation, Evaluation of Quotation, Approval of Quotation Evaluation Report, Issuance of Purchase Order, Receipt of Goods, Payment of Goods etc.
Day-6	8:30 PM-9:45 PM	Session 6	Threshold Value of RFQ Method for Works and How to Implement RFQ Method for Works. Selection of STD (e-PW1(a)), RFQ Document Preparation, Issuance of RFQ Document, Receipt of Quotation, Evaluation of Quotation, Approval of Quotation Evaluation Report, Invitation for Signing Contract, Contract Agreement, Work Completion Certificate Issuance, Payment of Works etc.
Day-7	8:30 PM-9:45 PM	Session 7	Threshold Value of RFQ Method for Non-Consulting Services and How to Implement RFQ Method for Non-Consulting Services. Selection of STD (e-PPS1BU), RFQ Document Preparation, Issuance of RFQ Document, Receipt of Quotation, Evaluation of Quotation, Approval of Quotation Evaluation Report, Letter of Acceptance, Completion of Non-Consulting Services, Payment of Non-Consulting Services etc.
Day-8	8:30 PM-9:45 PM	Session 8	How to Implement Open Tendering Method (OTM) for Goods Procurement Using STD e-PG3. Selection of STD (e-PG3), ITT, TDS, GCC, PCC, Tender & Contract Forms, Technical Specification. Tender Document Preparation, Sale of Tender Document, Receipt of Tender, Opening of Tender, Evaluation of Tender, Approval of Tender Evaluation Report, Issuance of NOA, PS Submission, Contract Agreement, Receipt of Goods, Payment of Goods etc.
Day-9	8:30 PM-9:45 PM	Session 9	How to Implement Open Tendering Method (OTM) for Goods Procurement Using STD e-PG3. Selection of STD (e-PG3), ITT, TDS, GCC, PCC, Tender & Contract Forms, Technical Specification. Tender Document Preparation, Sale of Tender Document, Receipt of Tender, Opening of Tender, Evaluation of Tender, Approval of Tender Evaluation Report, Issuance of NOA, PS Submission, Contract Agreement, Receipt of Goods, Payment of Goods etc.

Day	Time	Session	Topics
Day-10	8:30 PM-9:45 PM	Session 10	How to Implement Open Tendering Method (OTM) for Goods Procurement Using STD e-PG3. Selection of STD (e-PG3), ITT, TDS, GCC, PCC, Tender & Contract Forms, Technical Specification. Tender Document Preparation, Sale of Tender Document, Receipt of Tender, Opening of Tender, Evaluation of Tender, Approval of Tender Evaluation Report, Issuance of NOA, PS Submission, Contract Agreement, Receipt of Goods, Payment of Goods etc.
Day-11	8:30 PM-9:45 PM	Session 11	How to Implement Open Tendering Method (OTM) for Goods Procurement Using STD e-PG3. Selection of STD (e-PG3), ITT, TDS, GCC, PCC, Tender & Contract Forms, Technical Specification. Tender Document Preparation, Sale of Tender Document, Receipt of Tender, Opening of Tender, Evaluation of Tender, Approval of Tender Evaluation Report, Issuance of NOA, PS Submission, Contract Agreement, Receipt of Goods, Payment of Goods etc.
Day-12	8:30 PM-9:45 PM	Session 12	How to Implement Open Tendering Method (OTM) for Goods Procurement Using STD e-PG3. Selection of STD (e-PG3), ITT, TDS, GCC, PCC, Tender & Contract Forms, Technical Specification. Tender Document Preparation, Sale of Tender Document, Receipt of Tender, Opening of Tender, Evaluation of Tender, Approval of Tender Evaluation Report, Issuance of NOA, PS Submission, Contract Agreement, Receipt of Goods, Payment of Goods etc.
Day-13	8:30 PM-9:45 PM	Session 13	How to Implement Open Tendering Method (OTM) for Goods Procurement Using STD e-PW3. Selection of STD (e-PW3), ITT, TDS, GCC, PCC, Tender & Contract Forms, BOQ. Tender Document Preparation, Sale of Tender Document, Receipt of Tender, Opening of Tender, Evaluation of Tender, Approval of Tender Evaluation Report, Issuance of NOA, PS Submission, Contract Agreement, Completion of Work, Running Bill Submission, Payment of Works etc.
Day-14	8:30 PM-9:45 PM	Session 14	How to Implement Open Tendering Method (OTM) for Goods Procurement Using STD e-PW3. Selection of STD (e-PW3), ITT, TDS, GCC, PCC, Tender & Contract Forms, BOQ. Tender Document Preparation, Sale of Tender Document, Receipt of Tender, Opening of Tender, Evaluation of Tender, Approval of Tender Evaluation Report, Issuance of

Day	Time	Session	Topics
			NOA, PS Submission, Contract Agreement, Completion of Work, Running Bill Submission, Payment of Works etc.
Day-15	8:30 PM-9:45 PM	Session 15	How to Implement Open Tendering Method (OTM) for Goods Procurement Using STD e-PW3. Selection of STD (e-PW3), ITT, TDS, GCC, PCC, Tender & Contract Forms, BOQ. Tender Document Preparation, Sale of Tender Document, Receipt of Tender, Opening of Tender, Evaluation of Tender, Approval of Tender Evaluation Report, Issuance of NOA, PS Submission, Contract Agreement, Completion of Work, Running Bill Submission, Payment of Works etc.
Day-16	8:30 PM-9:45 PM	Session 16	How to Implement Open Tendering Method (OTM) for Goods Procurement Using STD e-PW3. Selection of STD (e-PW3), ITT, TDS, GCC, PCC, Tender & Contract Forms, BOQ. Tender Document Preparation, Sale of Tender Document, Receipt of Tender, Opening of Tender, Evaluation of Tender, Approval of Tender Evaluation Report, Issuance of NOA, PS Submission, Contract Agreement, Completion of Work, Running Bill Submission, Payment of Works etc.
Day-17	8:30 PM-9:45 PM	Session 17	How to Implement Open Tendering Method (OTM) for Goods Procurement Using STD e-PW3. Selection of STD (e-PW3), ITT, TDS, GCC, PCC, Tender & Contract Forms, BOQ. Tender Document Preparation, Sale of Tender Document, Receipt of Tender, Opening of Tender, Evaluation of Tender, Approval of Tender Evaluation Report, Issuance of NOA, PS Submission, Contract Agreement, Completion of Work, Running Bill Submission, Payment of Works etc.
Day-18	8:30 PM-9:45 PM	Session 18	Threshold Value for Limited Tendering Method (LTM) for Goods and How to Implement Limited Tendering Method (LTM) for Goods Using STD e-PG2. Including Enlistment Procedure for LTM Including Enlistment Committee, Enlistment Document Preparation, Invitation for Enlistment, Evaluation of Economic Operators for Enlistment, Approval of Enlistment, Enlistment Fee etc.

Day	Time	Session	Topics
Day-19	8:30 PM-9:45 PM	Session 19	Threshold Value for Limited Tendering Method (LTM) for Goods and How to Implement Limited Tendering Method (LTM) for Goods Using STD e-PG2. Including Enlistment Procedure for LTM Including Enlistment Committee, Enlistment Document Preparation, Invitation for Enlistment, Evaluation of Economic Operators for Enlistment, Approval of Enlistment, Enlistment Fee etc.
Day-20	8:30 PM-9:45 PM	Session 20	Threshold Value for Limited Tendering Method (LTM) for Works and How to Implement Limited Tendering Method (LTM) for Works Using STD e-PW2B. Including Enlistment Procedure for LTM Including Enlistment Committee, Enlistment Document Preparation, Invitation for Enlistment, Evaluation of Economic Operators for Enlistment, Approval of Enlistment, Enlistment Fee etc.
Day-21	8:30 PM-9:45 PM	Session 21	Threshold Value for Limited Tendering Method (LTM) for Works and How to Implement Limited Tendering Method (LTM) for Works Using STD e-PW2B. Including Enlistment Procedure for LTM Including Enlistment Committee, Enlistment Document Preparation, Invitation for Enlistment, Evaluation of Economic Operators for Enlistment, Approval of Enlistment, Enlistment Fee etc.
Day-22	8:30 PM-9:45 PM	Session 22	Framework Agreement for Goods, Works, Services & Non-Consulting Services Objective of Framework Agreement. How to Implement Framework Agreement for Goods Procurement using STD e-PG3A. Selection of STD (e-PG3A), ITT, TDS, GCC, PCC, Tender & Contract Forms, Technical Specification. Tender Document Preparation, Sale of Tender Document, Receipt of Tender, Opening of Tender, Evaluation of Tender, Approval of Tender Evaluation Report, Issuance of NOA, PS Submission, Contract Agreement, Receipt of Goods, Payment of Goods etc.
Day-23	8:30 PM-9:45 PM	Session 23	Framework Agreement for Goods, Works, Services & Non-Consulting Services Objective of Framework Agreement. How to Implement Framework Agreement for Goods Procurement using STD e-PG3A.

Day	Time	Session	Topics
			Selection of STD (e-PG3A), ITT, TDS, GCC, PCC, Tender & Contract Forms, Technical Specification. Tender Document Preparation, Sale of Tender Document, Receipt of Tender, Opening of Tender, Evaluation of Tender, Approval of Tender Evaluation Report, Issuance of NOA, PS Submission, Contract Agreement, Receipt of Goods, Payment of Goods etc.
Day-24	8:30 PM-9:45 PM	Session 24	How to Implement Service Procurement (Consulting Firm) following QCBS Method. Preparation of ToR, EoI, Receipt of Application, Evaluation of Application for Shortlisting, Approval of Shortlisting, Preparation of RFP Document, Issuance of RFP Document, Receipt of Proposal, Opening of Technical Proposal, Evaluation of Technical Proposal, Approval of Technical Evaluation Report, Opening of Financial Proposal, Evaluation of Financial Proposal, Combine Evaluation of Technical Score and Financial Score, Negotiation with Highest Combine Score Applicant, Preparation of Final Evaluation Report, Approval of Final Evaluation Report, Issuance of Letter of Acceptance, PS Submission, Contract Agreement, Completion of Services, Payment of Services etc.
Day-25	8:30 PM-9:45 PM	Session 25	How to Implement Service Procurement (Consulting Firm) following QCBS Method. Preparation of ToR, EoI, Receipt of Application, Evaluation of Application for Shortlisting, Approval of Shortlisting, Preparation of RFP Document, Issuance of RFP Document, Receipt of Proposal, Opening of Technical Proposal, Evaluation of Technical Proposal, Approval of Technical Evaluation Report, Opening of Financial Proposal, Evaluation of Financial Proposal, Combine Evaluation of Technical Score and Financial Score, Negotiation with Highest Combine Score Applicant, Preparation of Final Evaluation Report, Approval of Final Evaluation Report, Issuance of Letter of Acceptance, PS Submission, Contract Agreement, Completion of Services, Payment of Services etc.
Day-26	8:30 PM-9:45 PM	Session 26	How to Implement Service Procurement (Consulting Firm) following QCBS Method. Preparation of ToR, EoI, Receipt of Application, Evaluation of Application for Shortlisting, Approval of Shortlisting, Preparation of RFP Document, Issuance of RFP Document, Receipt of Proposal, Opening of Technical Proposal,

Day	Time	Session	Topics
			Evaluation of Technical Proposal, Approval of Technical Evaluation Report, Opening of Financial Proposal, Evaluation of Financial Proposal, Combine Evaluation of Technical Score and Financial Score, Negotiation with Highest Combine Score Applicant, Preparation of Final Evaluation Report, Approval of Final Evaluation Report, Issuance of Letter of Acceptance, PS Submission, Contract Agreement, Completion of Services, Payment of Services etc.
Day-27	8:30 PM-9:45 PM	Session 27	How to Implement Service Procurement (Consulting Firm) following QCBS Method. Preparation of ToR, EoI, Receipt of Application, Evaluation of Application for Shortlisting, Approval of Shortlisting, Preparation of RFP Document, Issuance of RFP Document, Receipt of Proposal, Opening of Technical Proposal, Evaluation of Technical Proposal, Approval of Technical Evaluation Report, Opening of Financial Proposal, Evaluation of Financial Proposal, Combine Evaluation of Technical Score and Financial Score, Negotiation with Highest Combine Score Applicant, Preparation of Final Evaluation Report, Approval of Final Evaluation Report, Issuance of Letter of Acceptance, PS Submission, Contract Agreement, Completion of Services, Payment of Services etc.
Day-28	8:30 PM-9:45 PM	Session 28	How to Implement Service Procurement (Consulting Firm) following QCBS Method. Preparation of ToR, EoI, Receipt of Application, Evaluation of Application for Shortlisting, Approval of Shortlisting, Preparation of RFP Document, Issuance of RFP Document, Receipt of Proposal, Opening of Technical Proposal, Evaluation of Technical Proposal, Approval of Technical Evaluation Report, Opening of Financial Proposal, Evaluation of Financial Proposal, Combine Evaluation of Technical Score and Financial Score, Negotiation with Highest Combine Score Applicant, Preparation of Final Evaluation Report, Approval of Final Evaluation Report, Issuance of Letter of Acceptance, PS Submission, Contract Agreement, Completion of Services, Payment of Services etc.
Day-29	8:30 PM-9:45 PM	Session 29	How to Implement Service Procurement (Individual Consultant) following ICS Method Using STD e-PS4. Preparation of ToR, EoI, RFA Document, Receipt of Application, Evaluation of Application for Shortlisting,

Day	Time	Session	Topics
			Interview of Shortlisted Applicants, Negotiation with Highest Score Applicant, Preparation of Evaluation Report, Approval of Evaluation Report, Issuance of Letter of Acceptance, Contract Agreement, Starting of Services, Payment of Services etc.
Day-30	8:30 PM-9:45 PM	Session 30	How to Implement Service Procurement (Individual Consultant) following ICS Method Using STD e-PS4. Preparation of ToR, EoI, RFA Document, Receipt of Application, Evaluation of Application for Shortlisting, Interview of Shortlisted Applicants, Negotiation with Highest Score Applicant, Preparation of Evaluation Report, Approval of Evaluation Report, Issuance of Letter of Acceptance, Contract Agreement, Starting of Services, Payment of Services etc.
Day-31	8:30 PM-9:45 PM	Session 31	How to Implement Non-Consulting Service Procurement (Outsourcing Manpower) through Open Tendering Method (OTM) Using STD e-PPS2. Selection of STD (e-PPS2), ITT, TDS, GCC, PCC, Tender & Contract Forms, Activity Schedule, Performance Specification. Tender Document Preparation, Sale of Tender Document, Receipt of Tender, Opening of Technical Proposal, Evaluation of Technical Proposal, Approval of Technical Evaluation Report, Opening of Financial Proposal, Evaluation of Financial Proposal, Approval of Final Evaluation Report, Issuance of Letter of Acceptance, PS Submission, Contract Agreement, Starting of Services, Payment of Services etc.
Day-32	8:30 PM-9:45 PM	Session 32	How to Implement Non-Consulting Service Procurement (Outsourcing Manpower) through Open Tendering Method (OTM) Using STD e-PPS2. Selection of STD (e-PPS2), ITT, TDS, GCC, PCC, Tender & Contract Forms, Activity Schedule, Performance Specification. Tender Document Preparation, Sale of Tender Document, Receipt of Tender, Opening of Technical Proposal, Evaluation of Technical Proposal, Approval of Technical Evaluation Report, Opening of Financial Proposal, Evaluation of Financial Proposal, Approval of Final Evaluation Report, Issuance of Letter of Acceptance, PS Submission, Contract Agreement, Starting of Services, Payment of Services etc.

Day	Time	Session	Topics
Day-33	8:30 PM-9:45 PM	Session 33	How to Implement Non-Consulting Service Procurement (Outsourcing Manpower) through Open Tendering Method (OTM) Using STD e-PPS2. Selection of STD (e-PPS2), ITT, TDS, GCC, PCC, Tender & Contract Forms, Activity Schedule, Performance Specification. Tender Document Preparation, Sale of Tender Document, Receipt of Tender, Opening of Technical Proposal, Evaluation of Technical Proposal, Approval of Technical Evaluation Report, Opening of Financial Proposal, Evaluation of Financial Proposal, Approval of Final Evaluation Report, Issuance of Letter of Acceptance, PS Submission, Contract Agreement, Starting of Services, Payment of Services etc.
Day-34	8:30 PM-9:45 PM	Session 34	How to Implement Non-Consulting Service Procurement (Vehicle Rental Service) through Open Tendering Method (OTM) Using STD e-PPS3. Selection of STD (e-PPS3), ITT, TDS, GCC, PCC, Tender & Contract Forms, Activity Schedule, Performance Specification. Tender Document Preparation, Sale of Tender Document, Receipt of Tender, Opening of Tender, Evaluation of Tender, Approval of Tender Evaluation Report, Issuance of Letter of Acceptance, PS Submission, Contract Agreement, Starting of Services, Payment of Services etc.
Day-35	8:30 PM-9:45 PM	Session 35	How to Implement Non-Consulting Service Procurement (Vehicle Rental Service) through Open Tendering Method (OTM) Using STD e-PPS3. Selection of STD (e-PPS3), ITT, TDS, GCC, PCC, Tender & Contract Forms, Activity Schedule, Performance Specification. Tender Document Preparation, Sale of Tender Document, Receipt of Tender, Opening of Tender, Evaluation of Tender, Approval of Tender Evaluation Report, Issuance of Letter of Acceptance, PS Submission, Contract Agreement, Starting of Services, Payment of Services etc.
Day-36	8:30 PM-9:45 PM	Session 36	How to Implement Non-Consulting Service Procurement (Vehicle Rental Service) through Open Tendering Method (OTM) Using STD e-PPS3.

Day	Time	Session	Topics
			Selection of STD (e-PPS3), ITT, TDS, GCC, PCC, Tender & Contract Forms, Activity Schedule, Performance Specification. Tender Document Preparation, Sale of Tender Document, Receipt of Tender, Opening of Tender, Evaluation of Tender, Approval of Tender Evaluation Report, Issuance of Letter of Acceptance, PS Submission, Contract Agreement, Starting of Services, Payment of Services etc.

Profile of the Resource Person/Trainer

Engr. Md. Ashiful Ahsan, MCIPS

(Chartered Procurement & Supply Professional, CIPS, UK)

B.Sc. in EEE (KUET); LL.B. (BOU); MPA in HRM (DU)

MPSM (BRACU); MBA in Finance (RU)

Life Member, IEB

(Ex Government Official)

Procurement Specialist

SICIP (Financed by the ADB)

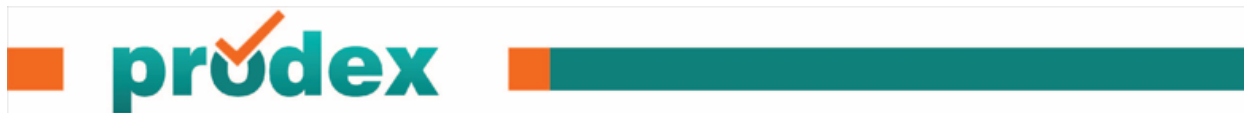
Finance Division, Ministry of Finance

Professional Career:

- Ex Manager (Procurement), Northern Electricity Supply PLC (NESCO), Power Division.
- Ex Procurement Specialist, COVID-19 ERPP Project (World Bank Financed), DG Health.
- Ex Procurement Specialist, TAPP-SUFAL Project (World Bank Financed), Bangladesh Forest Department.
- Ex Procurement Specialist, NSDS-ISP (World Bank Financed), Bangladesh Bureau of Statistics (BBS).
- Ex Procurement Specialist, EBLICT Project (GoB Financed), Bangladesh Computer Council (BCC).
- Ex Television Engineer (Procurement & Planning), Bangladesh Television (BTV).
- Ex AGM (C O & M), Kishoreganj Palli Bidyut Samity, BREB.

Trainer of PPR-2025 & e-GP:

Engr. Md. Ashiful Ahsan, MCIPS Conducted Many Sessions as Trainer in Different Government and Private Organization Like LGED (Pool of e-GP Trainer; PoET-166), Postal Academy, FIMA, IIFC, IPF, BPMI, BBS, BFTI, BTCL, BPDB, NIMC, Gazi Wires Ltd., Bdcalling IT Ltd. etc. Since 2016.



Trainer of CIPS Module, CIPS, UK:

Engr. Md. Ashiful Ahsan, MCIPS Facilitated CIPS Level-4,5,6 Module as Trainer in BIGD-BRAC University, Engineering Staff College (ESCB) etc. Since 2018.

Social Network:

- Life Member, Barishal Ex-Cadets Association (BEXCA).
- Member, Cadet College Club Limited (CCCL), Dhaka.

Enrollment/Registration Procedure of this Training:

- **Enrollment/Registration Fee:** BDT 10,000.00 (Taka Ten Thousand) Only.
- **Payment Option:** Bkash Agent (01819586366-Cash Out), Nagad Agent (01931105837-Cash Out), Rocket Personal (01729511316-Send Money) & Bank Account (Md. Jahid Hasan, A/C-1911030098602, Routing No. 090271094, DBBL, Bijoy Nagar Branch, Dhaka).
- **Enrollment Process:** Complete your enrollment through our website (www.prodex.work) and instantly receive an application receipt by email. After payment verification, your enrollment will be confirmed via email within one business day.

For Any Query Please Contact:

1. Md. Jahid Hasan-01729511316 (WhatsApp Available).
2. Md. Aminul Islam Firoz-01712446958 (WhatsApp Available).

Email: eprocurementdesk@gmail.com

Website: www.prodex.work

Important Note:

- **This training is designed exclusively for serious and interested learners who wish to gain practical, hands-on knowledge of public procurement in compliance with PPR-2025 and e-GP Guidelines.**
- **Training Schedule & Duration may be adjusted by mutual discussion with trainees; however, the full program will remain fixed at 36 sessions (45 hours) to cover all topics.**